

Republic of the Philippines SOUTHERN LUZON STATE UNIVERSITY Lucban, Quezon



REQUEST FOR QUOTATION

OFFICE SUPPLIES FOR ACCREDITATION (CAM)

Purchase Request No. 2025-05-1415
Approved Budget for the Contract: £58,500.00

The Southern Luzon State University through the Bids and Awards Committee invites interested firms/supplier to submit quotation for the procurement of <u>Office Supplies for Accreditation (CAM)</u> to apply the sum of <u>Fifty-Eight Thousand and Five Hundred Pesos Only (# 58,500.00)</u> inclusive of VAT, being the <u>Approved Budget for the Contract (ABC)</u>, details as follows:

Qty.	Unit	ITEM/S DESCRIPTION	
50	pcs	Arch File - long - 3"; hard cover, lever arch file, blue	
25	pcs	Arch File - long - 2"; hard cover, lever arch file, blue	
15	pcs	Arch File - A4 - 320mm x 241mm; hard cover, level arch file, blue	
15	pcs	Arch File - A4 - 2" thk; hard cover, level arch file, blue	
10	pack	PVC-cover - Long	
30	pack	Specialty paper - Long	
30	roll	Double-sided tape - 24mm x 30m	
50	ream	Bond paper - Long	
10	ream	Colored paper - long, pink	
10	ream	Colored paper - long, green	

1. The quotation-n must be submitted (can also be send thru email at the contact details listed below) or to the Office of the Procurement Office/Bids and Awards Committee, Southern Luzon State University, 2nd Flr. Hermano Puli Building, and shall be received by the Committee.

E-mail: slsuprocurement@slsu.edu.ph

2. The SLSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/ informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. Southern Luzon State University SLSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

MARIDEL C. ZABELLA

Director, Procurement Office Southern Luzon State University Lucban, Quezon

Tel. No.: (042)540-6519



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REQUEST FOR QUOTATION

Office/Er	ıd-User:		CAM	Date:			
	ANY NAIV	IE:		PR No.:	2025-05-	1415	
ADDRE							
TEL. N	O./FAX N	10. :		TIN No.:			
Please quote your lowest price on the item(s) listed below, subject to the Terms & Conditions stated below and su later than of in the return envelope attached herewith to the Procurement office					ubmit your quotation duly signed by your representative not ce. MARIDEL C. ZABELLA Director, Procurement Office		
Item #	Qty.	Unit	ITEM/S DESCRIPTION	Unit	Price	Total Cost	
	50	pcs	Arch File - long - 3"; hard cover, lever arch file, blue				
	25	pcs	Arch File - long - 2"; hard cover, lever arch file, blue				
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	50	ream	Bond paper - Long				
	10	ream	Colored paper - long, pink				
	10	ream	Colored paper - long, green				
	Period:		PRE CAM ed your Genaral Conditions, We quote you on the Item(s) at prices note above. If the Conditions specified by SLSU Procurement Office.	Warranty: Price Vali e space of providec on the Delivery Period, W Printed Name/Signature/	dity: /arranty & Price Val	lidity are left blank,	
AFA-PRC-	1.02 F2.	REV. 4					