



Republic of the Philippines  
**SOUTHERN LUZON STATE UNIVERSITY**  
Lucban, Quezon



## REQUEST FOR QUOTATION

### OFFICE SUPPLIES FOR ACCREDITATION (CAM)

**Purchase Request No. 2025-05-1415**

**Approved Budget for the Contract: ₱ 58,500.00**

The Southern Luzon State University through the Bids and Awards Committee invites interested firms/supplier to submit quotation for the procurement of **Office Supplies for Accreditation (CAM)** to apply the sum of **Fifty-Eight Thousand and Five Hundred Pesos Only (₱ 58,500.00)** inclusive of VAT, being the **Approved Budget for the Contract (ABC)**, details as follows:

Qty.	Unit	ITEM/S DESCRIPTION
50	pcs	Arch File - long - 3"; hard cover, lever arch file, blue
25	pcs	Arch File - long - 2"; hard cover, lever arch file, blue
15	pcs	Arch File - A4 - 320mm x 241mm; hard cover, level arch file, blue
15	pcs	Arch File - A4 - 2" thk; hard cover, level arch file, blue
10	pack	PVC-cover - Long
30	pack	Specialty paper - Long
30	roll	Double-sided tape - 24mm x 30m
50	ream	Bond paper - Long
10	ream	Colored paper - long, pink
10	ream	Colored paper - long, green

1. The quotation-n must be submitted (can also be send thru email at the contact details listed below) or to the Office of the Procurement Office/Bids and Awards Committee, Southern Luzon State University, 2<sup>nd</sup> Flr. Hermano Puli Building, and shall be received by the Committee.

E-mail : [slsuprocedurement@slsu.edu.ph](mailto:slsuprocedurement@slsu.edu.ph)

2. The SLSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/ informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. Southern Luzon State University SLSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

  
**MARIDEL C. ZABELLA**  
Director, Procurement Office  
Southern Luzon State University  
Lucban, Quezon  
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